

## QAR Team Meeting April 11, 2011

Next Meeting –April 18, 2011 at WH2NW 9:00AM

First	Last	Organization	Present
Bakul	Banerjee	CD	X
Frank	Cesarano	BSS	X
Nicole	Gee	WDRS	X
Tom	Gehrke	QAE	X
Jed	Heyes	QAE	X
Tom	King	QAE	X
John	Martzel	QAE	X
Tim	Miller	ES&H	X
Kurt	Mohr	QAE	X
Susan	Rahimpour	QAE	X
Adam	Bracero	TD	
Don	Rohde	AD	X
Keith	Schuh	PPD	X
John	Dawson	ES&H	X
Rod	Walton	FESS	X

### Action Items for Next Meeting

1				
2				
3				

#### Updates:

**Assurance Council:** No meeting held.

**ES&H:** N/A

**WDRS:** N/A

**BSS:** N/A

**Assessments:** Report on Test & Inspection assessments is finished. PPD & TD records management kickoff meeting held today. Kurt's records management assessments start planning today.

**Graded Approach:** N/A

**Process Improvement:** N/A

**Agenda for today:** Peter Garbincius briefing

#### NOTES:

Powerpoint presentation that was given to Peter Garbincius last week was viewed.

If you need support from the Service Desk, you need to make sure you write a service ticket. If you can make the service tickets discrete to specific tasks, it can improve Service Desk performance.

Tom Gehrke

Meeting adjourned – duration 50 min